

Brockton Manor Homeowners' Association

Annual Meeting - December 9, 2020

**** * * * * *

ATTENDANCE

Due to the COVID-19 pandemic, the 2020 Brockton Manor Homeowners' Association Annual Meeting was conducted virtually via Microsoft Teams.

Board members in attendance: Carlos Figueroa, David Johnson, Simon Morse, Marie Napier, Alan Rogers and Stephen LePage.

In addition to the Board members, there were eight residents who attended the virtual meeting.

SUMMARY OF MEETING

The annual meeting was called to order at 7:10 pm.

Stephen LePage, Secretary, provided the highlights from last year's Annual Meeting held on December 16, 2019.

Next, President Alan Rogers, introduced the Board members. Alan then began his review of the annual meeting agenda.

Next, Alan recognized residents for their outstanding contributions to the neighborhood in 2020 including: Rhonda Hopewell for her handling of the common areas as a Board member prior to her relocating; Bob Chastain for his contributions in BMHOA's Crime Watch program, his spearheading our annual neighborhood garage sale, and for giving our entrance a real holiday feel by putting up holiday lighting. Finally, Alan thanked all residents who participated in the sidewalk levelling project that commenced in late 2019 and was finished early in 2020.

KEY 2020 HIGHLIGHTS & AGENDA ITEMS

The Board members then covered key 2020 highlights. For a detailed description of highlights, the PowerPoint Annual Meeting presentation is posted on the Brockton Manor Homeowners Association website [[CLICK HERE](#)].

Alan then welcomed several new neighbors.

Carlos Figueroa, Treasurer, then gave a comprehensive overview of our YTD expenditures as well as a review of the proposed 2021 budget. The comprehensive 2020/2021 budget package can be found on the Brockton Manor Homeowners Association website [[CLICK HERE](#)].

After Carlos's review, a motion was made (1st by Carlos Figueroa, 2nd by Simon Morse) to approve the 2021 budget as proposed. The motion was approved by majority vote of residents in attendance. (see *Voting Summary below*)

There were no objections to the current constitution of the Board remaining in place in 2021.

With no further discussion, the annual meeting was adjourned at 8:15 pm.

Respectfully submitted,

/s/ Stephen LePage

Stephen LePage, Secretary

Note: Voting Summary

The voting on the 2021 budget could be done one of three ways: (a) for those attending the virtual meeting, residents could vote then; (b) residents had until midnight on December 11 to send an email to the BMHOA mailbox with their respective vote; or (c) residents could vote via paper ballot.

Fourteen (14) residents, including six (6) Board members, attended the virtual annual meeting. Twelve (12) residents voted in favor of the 2021 budget as proposed with one (1) resident deciding to vote via email and one (1) resident abstaining from voting.

By the prescribed deadline, the Board received nine (9) votes via email and all votes were in favor of approving the 2021 budget as proposed.

One (1) vote was received via paper ballot with that resident voting in favor of the 2021 budget as proposed.

In all, the 2021 budget was approved as proposed with 22 "Yes" votes, 0 "No" votes and 1 abstention.